



## JOB DESCRIPTION

**Title** Area Manager – Breeders  
**Location**  
**Responsible to** Senior Area Manager / General Manager / Operations  
**Manager / Director** \* *Delete as applicable*

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### Key Role Objective

Effective Management of allocated farms taking into account all Company Policies, Procedures and Health and Safety Requirements.

### Key Accountabilities / Responsibilities

- Fully understand and develop the best use of all operational equipment and facilities to control and operate the farms
- Ensure welfare, ventilation, litter and food elements all satisfactorily meet or exceed company operational requirements
- Maintain a comprehensive ongoing detailed brief of such items as bird age, health status, farm empty, clean out and chick delivery on allocated farms
- Make a minimum of weekly visits to all farms, with particular emphasis on any that may be identified as being poor performing / problem farms. Undertake the completion of farm visit reports at each visit which include an effective course of action to rectify any potential issues communicating relevant associated information to Line Manager
- Communicate effectively with Employees on allocated farms and deal with any operational difficulties or emergencies that may arise advising Line Manger when deemed appropriate
- Ensure consumables, stock or medication are delivered in line with operational requirements
- Ensure all required operational paperwork, ie food programmes, crop charts, salmonella, swabs, water samples, post mortem, scripts and any other supporting literature is available, and archived wherever appropriate, filed in a legible format for both immediate or archive access
- Ensure farms are well maintained, clean and tidy condition, with particular emphasis on adherence to strict bio-security measures
- Arrange and co ordinate Contractor working on site ensuring they are aware of the full scope of their responsibilities under Health and Safety
- Maintain awareness of all Health and Safety standards and requirements, including Risk Assessments and COSHH, ensuring day to day operational compliance
- Ensure site security is strictly enforced and maintained at all times in all operational locations
- Support sickness, grievance and disciplinary action in line with guidance from HR Department
- Monitor Employee costs, overtime and bonus payments
- Provide holiday / sickness cover for Line Manager as required
- Undertake any other duties as required to fulfil the needs of the position
- Attend training courses which are determined as appropriate by the Company

## **Essential Knowledge, Skills and Experience**

- Solve problems, plan, organise and prioritise duties and responsibilities
- Communicate effectively. Express yourself clearly to others at a level they will understand. Pass on information clearly and effectively, and adapt your communication style to influence others
- Knowledge and understanding of Health and Safety, and ability to demonstrate this within your day to day duties
- Ability to correctly interpret legally imposed rules and regulations in order to protect the integrity, reputation and marketplace standing of the Company
- Ability and desire to work co-operatively with others as part of a team, providing opportunities for everyone to participate within the team, ensuring that all team members are treated fairly
- Ability to maintain confidentiality
- Demonstrate support for innovation and for organisational changes needed to improve the Company's effectiveness, including taking the lead where necessary
- Responsibility for own performance and also employees' performance by setting clear goals and expectations, tracking progress and ensuring feedback. Addressing all performance problems and issues promptly